

CRC Volunteer Recognition Nomination Form

Nominating Organization: _____

Nominee: _____ Nominee Phone #: _____

Nominee Address: _____

Provide specific information about your nominee relating to his/her service to your organization and any other information you consider relevant. Consult your nominee for additional volunteer activities if necessary. Attach additional pages if necessary. This information is important to determine the recipients of the special volunteer awards, such as the Claire Reck Award. Additional information on filling out and submitting the form is provided on the reverse of this document. If you prefer to send the information by email, send to manchestercrc@sbcglobal.net.

Years of service to your organization: _____

Position(s) held within your organization: _____

What qualities make your nominee outstanding within your organization: _____

Describe other contributions to the community or volunteer involvement by your nominee:

Please List any prior recognition awards your nominee has received: _____

Organization Contact Person: _____

Contact Information: phone #: _____ email: _____

Return this form by Friday, October 14, 2011 to: CRC Volunteer Recognition Award

Att: Vicki Miller

PO Box 433

Manchester, MI 45158

Please phone the CRC if you have any questions: 428-7722

Frequently Asked Questions Asked About A Nomination

1. Can my organization nominate more than one person?

Yes you can. You may have a couple or small group of persons who have acted together to accomplish great things.

2. Can my organization nominate a person who has been recognized in the past?

Yes, you can, although it is always good to acknowledge new people who contribute to the success of your organization. "Super" volunteers can be recognized many times over and qualify for a special award (see #3).

3. Why does the CRC care about the nominee's past volunteer experiences?

Several volunteers are recognized with special awards each year for their volunteerism in your and other organizations. The recipients of the awards are selected from the information you provide by a panel on non-partial persons. Please consult your nominee about his/her other volunteer activities both past and present.

- Claire Reck Award
- Star Award
- Service To Youth Award
- New Avenues Award
- Presidential Volunteer Services Award

4. What types of persons should be nominated?

This is entirely up to your organization, however, nominees generally make significant contributions to your organization and, in turn, the community. They start new programs; they go the extra mile to make you successful, they are caring in nature and work hard to make Manchester a wonderful place in which to live.

5. Why should my organization nominate anyone?

The CRC hopes you agree that our community is recognized for its giving nature. It is volunteers who make this possible. Saying "thank you" through the CRC Volunteer Recognition Banquet is an important way your organization, and our community, can show our appreciation for such efforts.

It is important to remember that your organization is recognizing your nominee, not the CRC. The CRC merely provides the vehicle to bring attention to your nominee and your organization.

Submitting Your Nomination and Reserving Your Place It's as Easy as ABC and D

- A. Complete the nomination form. You may download it from the CRC Website: www.manchestercrc.org**
- B. Complete the dinner selection for your nominee and the person(s) who will be accompanying he/she to the event***
- C. Enclose a check for the persons attending (the nominee is paid for by the organization)**
- D. Mail or deliver to the Community Resource Center, 410 City Road, P.O. Box 433, Manchester, MI 48158.**

* There are no tickets for this event, name tags that also indicate the wearer's dinner selection, are distributed at the door.